

To: Vermont SWDB Members
From: SWDB Chair Frank Cioffi (via Michele Kupersmith, SWDB WIOA Liaison)
Date: 3/15/16
Re: Reminder - Telephone Conference Meeting on March 24, 2016

The SWDB agreed at our last meeting to conduct a brief telephone meeting on **March 24, 2016, from 12:15 - 1:15 PM**, for the purpose of determining our recommendation on the State WIOA Plan to Governor Shumlin. The physical location for this meeting is the Vermont Department of Labor, 5 Green Mountain Drive, Montpelier, VT Commissioner's Office, in the event that anyone wishes to attend in person.

This is the only item on our agenda, as Vermont must file its WIOA Plan to USDOL not later than April 1, 2016. The staff members working on the edits to the Draft Plan document hope to have a new version posted by Sunday, March 20th. You can send questions or comments in advance of March 24th (send to cameron.wood@vermont.gov).

If you need to contact me before the meeting, please email me at frank@vermont.org;

The call-in number for the meeting is as follows:

Call In: 1-877-273-4202 Room: 5519050

If you have any trouble connecting, call Roger VanTassel at VDOL at 802-828-4301.

We will be taking roll-call for both attendance and the vote. I would also ask that you call in on time, if possible, to ensure an accurate roll-call attendance. If you call in after the meeting starts, you will need to identify yourself out-loud for the record (i.e. "Mary Smith of ABC Technology, joining this conversation").

Thank you all for your continued interest and participation in the SWDB and the future of Vermont's workforce.

Sincerely,
Frank Cioffi, Chair
SWDB