

**Vermont State Workforce Development Board
Training & Credentialing Committee Meeting Minutes
December 9, 2019
2:00 – 2:30 pm**

Committee members in attendance: Alex Beck, Sarah Buxton, Lauren Hibbert, Molly Mahar, Dale Miller, Jay Ramsey, Mary Anne Sheahan, Patty Shirk, Roxanne Vought, John Young, and Yasmine Ziesler

Board staff in attendance: Sophia Yager

The meeting was called to order at 2:05 pm.

Committee Charge

The Committee developed the following draft charge at its November meeting:

The Training and Credentialing Committee is charged with overseeing and building on the WIOA Eligible Training Provider eligibility and approval process and creating tools and systems to assist in the recognition, use, and visibility of credentials of value in supporting employers and workers.

The Committee amended the draft charge to expand the list of workforce system partners who will be supported by the credential recognition process. The motion to adopt the following final charge passed unanimously:

The Training and Credentialing Committee is charged with overseeing and building on the WIOA Eligible Training Provider eligibility and approval process and creating tools and systems to assist in the recognition, use, and visibility of credentials of value to support employers, workers, education and training providers, and workforce development partners.

Department of Labor Credential Attainment Report

Per [Act 80 of 2019](#), “it shall be the goal of the State of Vermont that not less than 70 percent of working-age Vermonters will hold a credential of value, as defined by the State Workforce Development Board, by the year 2025.” In its required annual report, the Department of Labor will be asked to include the number of postsecondary credentials awarded and the data sets from which that number is derived. While the Committee is still in the process of defining “credential of value,” the Department has asked the Committee to advise on possible data collection methods and sources to inform this annual report.

Committee members suggested the following data sources:

- Secondary career technical education (CTE) center credential reporting
 - It was noted that Adult CTE data may be available through Vermont Adult CTE Association (VACTEA)
- Registered Apprenticeship data
- Office of Professional Regulation (OPR) annual report
- Degrees and credentials awarded by Vermont State Colleges (VSC), University of Vermont (UVM) and independent colleges
 - Consult list of accredited institutions maintained by the State Board of Education

Committee members noted the importance of accounting for credentials awarded by independent and private providers, including businesses and trade associations. Data collection for these credentials could include reports from the Vermont Training Program and surveys of employers and trade or industry associations.

Committee members are welcome to submit comments and suggested data sources to the Department and the Department will update the Committee as necessary.

The meeting adjourned at 2:35 pm.

Respectfully Submitted by Dustin Degree.

Dustin Degree, Executive Director, Vermont State Workforce Development Board