

To: Vermont State Workforce Development Board
From: Operating Committee
Re: Proposal for Implementing H.919 Requirements
Date: November 20, 2018

TASK: Conduct a stakeholder alignment, coordination, and engagement *process* to ensure better coordination and agreement around the state’s workforce vision and goals.

Activity 1: Regional Workforce Summits. Building on activities already planned or anticipated, we propose that the SWDB hire consultant to assist with coordinating a standardized day-long summit in each region that would:

- Meet service-delivery providers need to conduct a regional cross-trainings in the state plan
- Provide employers with state and localized tools & information about how and where to access workforce resources
- Generate regional feedback on pre-determined questions that would be used to inform aspects of the Statewide Workforce Summit and/or the 2020 WIOA State Plan.
- Create, through planning process, a directory of local providers of workforce education and training providers, programs, and resources.

Activity 2: (Joint) State Workforce Summit (Spring 2019). The Vermont Chamber of Commerce has offered to work in partnership with VDOL/SWDB to plan, organize, promote, and host a State Workforce Summit in Burlington this April. Working together, the groups will use the event planning expertise and resources of the Vt. Chamber and the organizational outreach support of VDOL/SWDB to host **one event** that meets the needs of the SWDB, core WIOA partners, and interested stakeholder groups (e.g. 70 x 2025). The day will include key participants (employers and workforce partners) who will learn, engage, and inform one another through carefully structured activities throughout the day.

Activity 3: Create a directory of relevant state plans and planning requirements, understand where areas of overlap exist, and codify agreements among state agency leaders to ensure uniformity in commitment language, efficiency and inclusion in planning engagement processes, and alignment in implementation where possible.

Activity 4(a): Establish universal workforce *system* performance measures that public and private stakeholders can look to in evaluating how well Vermont is meeting its labor force education, training, and employment needs. This “dashboard” will assist the SWDB in carrying out its statutory oversight duties and support the legislative and executive branches efforts to standardize and operationalize the measurement of programs and systems. This activity should be informed by existing requirements to report workforce education, training, and employment service *program* performance.

Activity 4(b): Consensus is also needed around what *program* data must be collected regularly for the purposes of maintaining a workforce program inventory. Information about what is regularly reported, available, and the workload associated with collecting data from different sources and systems should be reviewed.

Activity 5: Appoint an ad-hoc committee tasked with leading SWDB related work on the 2020 WIOA State Plan.