

**Operating Committee – State Workforce Development Board – Minutes**

**Wednesday, June 14, 2023**

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**Meeting Date/Location:** Wednesday, June 14, 2023, virtually via Microsoft Teams

**Video Recording of the Meeting:** [Operating Committee - 6/14/23 Part 1 - YouTube](https://www.youtube.com/watch?v=3doDsCgrzrA)

[Operating Committee - 6/14/23 Part 2 - YouTube](https://www.youtube.com/watch?v=Mcilc6Px0KI)

**Attendance:** Frank Cioffi, Justin Davis, Adam Grinold, Michael Harrington, Joyce Judy, Lindsay Kurrle, Chris Loso

**Guests in Attendance:** Abby Rhim, Victoria Biondolillo

Tori Biondolillo began the meeting by describing how the Board is in the process of contracting with a vendor to serve as the One-Stop Operator. She expressed how critical this is in developing a more streamlined workforce development system in Vermont.

Joyce Judy motioned to move the meeting into an executive session after Biondolillo expressed the need to discuss a bid for the One-Stop operator contract. The motion was seconded, and the committee voted to move to executive session.

Following the executive session, Michael Harrington requested a motion from the committee to allow the Department of Labor and the State Workforce Development Board staff to commence negotiations with the bid-maker for the contract. Harrington expressed that the name of the bid-maker will remain confidential until an agreement is signed, following in accordance with the state’s procurement policies. A motion was made by Judy, seconded by Chris Loso, and passed by the committee.

Harrington then requested and received a motion, a second, and confirmation from the committee to adjourn the meeting.

Meeting adjourned.

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Respectfully submitted by Dylan Morse

Dylan Morse, Intern, State Workforce Development Board